



STATE OF WASHINGTON  
**DEPARTMENT OF LICENSING**

**BOARD FOR ARCHITECTS**  
**MEETING AGENDA**  
*SPECIAL BOARD MEETING*

**DATE:** March 14, 2008

**TIME:** 9:00 am

**LOCATION:** Department of Licensing  
405 Black Lake Blvd, Building #2, Room 2209  
Olympia WA

**AGENDA:**

**OPEN SESSION**

- 1. Call to Order**
  - 1.1. Introduction of Visitors
  - 1.2. Introduction of Staff
  - 1.3. Order of Agenda
  - 1.4. Approval of Minutes, January 11, 2008 meeting
  - 1.5. Review Communications
- 2. Hearings/Rule Adoptions/BAP Appeals/Public Presentations**
  - 2.1. Workshop with representatives from Washington Association of Building Officials (WABO)

**CLOSED SESSION**

- 3. Complaint / Investigations**
  - 3.1. Files for review
- 4. Legal Issues and / or Deliberation**

**OPEN SESSION**

- 5. Disciplinary & Investigation Items**
  - 5.1. Disciplinary Report
  - 5.2. Disciplinary Case History Report
- 6. Assistant Attorney General's Report**

6.1. Electronic Record Retention and Electronic Data Discovery Presentation

**7. Committee Reports**

- 7.1. Procedures Committee
- 7.2. Regulations Committee
- 7.3. Communications Committee
- 7.4. Executive Committee

**8. Board Executive's Report**

- 8.1. Financial Report
- 8.2. Board / Staff Travel
  - 8.2.1. WCARB Regional Meeting – Englewood, Colorado March 26-29, 2008
  - 8.2.2. WCARB's Upcoming Vacancies
- 8.3. Other Items
  - 8.3.1. Statistics

**9. Old Business**

- 9.1. Definition of Review

**10. New Business**

- 10.1. Board delegation to administrator
- 10.2. WCARB agenda and Board delegation to chair

**11. Other Business**

- 11.1. Action Items from this Meeting
- 11.2. Review Master Action Item List
- 11.3. Agenda Items for next Meeting
- 11.4. Any other business

**12. Adjournment**